



United States Department of State

The Chief of Protocol
Washington, D.C. 20520



NOV 14 1988

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Leg 1064
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MEMORANDUM

TO Heads of All Departments, Independent Agencies
and Office of the Executive, Legislative and
Judicial Branches

FROM Selwa Roosevelt *SR*

SUBJECT Submission to the Department of State of Listings
of Gifts of More Than Minimal Value Given to
Foreign Individuals during Fiscal Years 1987
and 1988.

The Secretary of State, under Section 515(b) of Public Law 95-105, 91 Stat. 866, 22 USC 2694, approved August 17, 1977, is required to transmit annually to the Speaker of the House of Representatives and the Chairman of the Committee on Foreign Relations of the Senate, a report containing details on:

- (1) any gifts of more than minimal value (\$180) purchased with appropriated funds, which were given to foreign individuals during the previous fiscal year, and
- (2) any other gifts of more than minimal value given by the United States Government to a foreign individual which were not obtained using appropriated funds.

PL 95-105 also prohibits the use of appropriated funds to purchase any tangible gift of more than minimal value (\$180) for any foreign individual unless such gift has been approved by the Congress. Note that the second part of the report includes all official gifts of more than minimal value, regardless of their origin (donation, non-appropriated funds, etc.).

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In order to ensure compliance with PL 95-105, each agency should:

include the prohibition on purchase of gifts for foreign individuals of more than minimal value without Congressional approval in their fiscal regulations, designate a central point for reporting of all such gifts by October 31 of each year, and advise the Office of Protocol of this designation.

In order to enable the Secretary of State to discharge his responsibility under the law, each agency must transmit a compilation listing all gifts given to foreign individuals which fall under one of the two categories listed above. Each agency should prepare its compilation for Fiscal Years 1987 and 1988 in the format of the enclosed report sheet. Reports may be classified if necessary, and should be addressed to: Office of Protocol, S/CPR, Room 1238, Department of State, Washington, D. C. 20520, ATTN: Christine Hathaway. In submitting the report, please provide the name and telephone number of the individual who may be contacted, if necessary, concerning its contents.

This year all responses should be made by December 15. Agencies whose responses have not been received by this date will be presumed not to have given any reportable gifts during Fiscal Years 1987 and 1988.

Inquiries regarding this report should be directed to the Office of Protocol, Miss Christine Hathaway -- telephone number 202/647-4169.

Enclosure:

Reporting sheet

REPORT OF GIFTS TO A FOREIGN INDIVIDUAL OF MORE THAN MINIMAL VALUE

____ PURCHASED WITH APPROPRIATED FUNDS (Describe Congressional approval), OR
____ ACQUIRED FROM OTHER SOURCES (describe below)

GIVEN DURING FISCAL YEAR _____

AGENCY _____ INTERAGENCY REPORTS CONTROL NO. 0324-DOS-AN DATE _____

<u>Identification of Gift Given</u>	<u>Date and Recipient of Gift</u>	<u>Cost and Value of Gift*</u>
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